

# *Medicine Hat School District No. 76*

## **Southview School Nutrition Program Assistant** 4 hours per day during the school year.

Medicine Hat School District 76 serves approximately 7500 students in the city of Medicine Hat. Alberta Education has provided funding for a nutrition program for the 2018-2019 school year, for students at Southview School. Funds are targeted for the provision of nutritional meals and the costs associated with ordering preparation and delivery. Also, promotion of healthy eating habits by increasing knowledge about the *Alberta Nutrition Guidelines for Children and Youth* and food sustainability will be a focus.

### **Responsibilities include but are not limited to:**

- Preparing, serving and clean-up of 5 meals per week plus daily snacks to youth who self-identify as being hungry; planning, preparation, serving, and cleaning up
- Ensuring proper food handling and storage as described in the *Alberta Food Safety Course*
- Maintenance and storage of equipment and kitchen utensils
- Provide and facilitate capacity building opportunities for children, youth and parents regarding the *Alberta Nutrition Guidelines for Children and Youth*, food sustainability and healthy living
- Support and supervise student's participation in the nutrition program

### **Competencies, qualities and skills:**

- Current certification or successful completion of Alberta Food Safety Course Certification approved in Alberta (Section 31 of Alberta's Food Regulation). The cost of course may be reimbursed if recently achieved.
- Flexibility in work schedule for occasional events
- Demonstrated ability to work collaboratively with others to achieve outcomes
- Current Criminal Record Check (with Vulnerable Sector) and Child Intervention Check
- Must have own car, Class 5 license and insurance covering the transportation of students

Deadline for applications is **Friday July 13, 2018 @ 3:00 p.m.**

If you have any questions about this position please contact Michelle Amos at 403-528-6720 or by email [michelle.amos@sd76.ab.ca](mailto:michelle.amos@sd76.ab.ca). Please provide a current resume that includes references.

Submit a completed application via email only to:



Michelle Amos  
Director of Human Resources  
601 First Avenue S.W.  
Medicine Hat, AB T1A 4Y7  
Phone: (403) 528-6720  
Email: [hr@sd76.ab.ca](mailto:hr@sd76.ab.ca)

**Thank you for your interest in Medicine Hat School District No. 76  
Only shortlisted candidates will be contacted for an interview.**